

Web Privacy Statement Jefferson City Schools

The Jefferson City Schools web site exists to inform the community about and to engage it in our joint mission to provide a quality education to all children. We use the site to publish as much information about Jefferson City Schools as possible and to enhance two-way communication between the district and community. Your privacy is important to us. Please take a moment to become familiar with our privacy statement.

- **Management**

This website is hosted and managed by Jefferson City Schools in Jefferson, Georgia. The site is comprised of many smaller sites representing schools and offices, many with their own website administrators. All but a few of these sites are hosted by Jefferson City Schools. Those schools with their own hosting arrangements must also conform to this privacy policy. Principals and office administrators are responsible for content published to their sites.

- **Statistical Reports and Cookies**

Like publishers of most Web sites, the Jefferson City School system may collect data from visitors to our site. The purpose of this data collection is to analyze how people navigate the site and then use that analysis to make changes that improve the user experience. This information is not used to track individual users or create user profiles. The data collection process does not enable Jefferson City Schools to discern who individuals are, only that a computer with a specific number (IP) is accessing the web server. Typical information gathered and analyzed by our statistical software includes:

- Ø The date and time of your visit
- Ø Pages you visited
- Ø The web address (URL) of the link you followed to reach the site
- Ø The domain of your internet service, e.g. www.tds.net
- Ø The type and version of your web browser, e.g. Internet Explorer 5.0
- Ø The operating system of your computer, e.g. Windows XP
- Ø The site also includes third-party applications that may rely on cookies to enable users to save their information and recall it later. The applications that use cookies will expire the cookies when you leave the site.

- **Gathering of Your Personal Information**

Some schools and offices use interactive tools on their web sites to gather comments and feedback from visitors. The most popular interactive tools include email feedback forms, guestbooks, and surveys. Typical information visitors are invited to submit to us includes:

- Ø Name
- Ø Mailing Address
- Ø Email Address
- Ø Local School
- Ø Affiliation, e.g. parent, teacher, etc.

Some of these forms and surveys also include a blank space the visitor can use to send us any type of comment or information. Do not use this field to convey highly personal or sensitive information.

- **Use of Your Personal Information**
Information submitted by users to a specific school or office website is managed and archived by that office. If the occasion warrants, it may be shredded with other appropriate staff. The Jefferson City School system does not share visitor information with or sell it to third parties.
- **Links to Other Websites**
The Jefferson City School system website links to many web resources considered educationally valuable. Each school's webmaster also may choose to link to external sites, but these sites must have an educational purpose. Principals and office administrators are ultimately responsible for links published on their sites.
- **Children**
The Jefferson City Schools website does not directly solicit or collect information from children. If a child wishes to share information via a form, we recommend that he/she obtain parent permission and that the parent supervise the activity. If the information is published to the site via a guestbook, we urge that no personally identifiable information be shared.
- **Security**
The Jefferson City Schools website does not solicit personal, highly confidential information such as social security or credit card numbers and is not equipped to guarantee highly secure transactions at this time.
- **Contact Information**
As the site continues to grow and improve, Jefferson City Schools may update this privacy statement. We will note the change on our home page to alert you to the modifications. Please contact the superintendent if you have comments or questions.