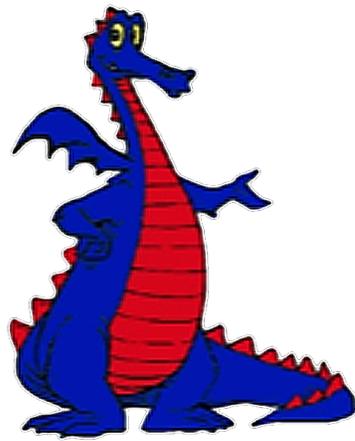


# JEFFERSON

ELEMENTARY SCHOOL



DRAGONS ROAR



HANDBOOK



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# MISSION & MOTTO

The mission of Jefferson Elementary PBIS is to create a safe learning community that promotes student achievement through the consistent practice of being respectful, on task and ready, always safe, and responsible as measured through the Benchmarks of Quality.

Jefferson Elementary Dragons **ROAR**. I am Respectful, On Task & Ready, Always Safe, and Responsible. I can make a difference!



# THE SIX C's

## THE SIX C'S OF WORKING WITH CHILDREN IN A PBIS SCHOOL

At Jefferson Elementary School we commit to being:

### **CARING**

We communicate unconditional positive regard for every child even when their behavior disappoints us.

### **CALM**

We maintain a calm demeanor remaining in control of our emotions at all times but especially if a child's emotional state escalates.

### **CLEAR**

We teach, model, and reinforce building wide rules and expectations.

### **COMMUNICATIVE**

We provide continuous feedback to students on what they are doing right and use alpha commands to promote positive behavioral choices.

### **CONTINGENT**

We ensure the consequences (good or bad) that the child receives are based on the child's behavior. This puts the onus on the child to take ownership of the results and creates responsible students.

### **CONSISTENT**

We are dependable in explaining expectations, praising students for meeting them, and enforcing rules over time, across students, and with all staff members.

## DRAGONS ROAR

SETTING/ EXPECTATION	RESPECTFUL	ON TASK & READY	ALWAYS SAFE	RESPONSIBLE
<b>BUS</b>	<ul style="list-style-type: none"> <li>- Listen to &amp; obey driver</li> <li>- Use Level 1 voice (Spy Talk)</li> <li>- Treat others as you would like to be treated</li> <li>- Stay in your personal space</li> </ul>	<ul style="list-style-type: none"> <li>- Back against seat</li> <li>- Bag in lap</li> <li>- Stay in assigned seat</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet to yourself</li> <li>- Enter &amp; exit in an orderly fashion</li> <li>- Silent at railroad crossing</li> </ul>	<ul style="list-style-type: none"> <li>- Be on time</li> <li>- Keep bus clean</li> </ul>
<b>CLASSROOM / SPECIALS</b>	<ul style="list-style-type: none"> <li>- Listen</li> <li>- Follow directions</li> <li>- Treat others as you would like to be treated</li> <li>- Stay in your personal space</li> </ul>	<ul style="list-style-type: none"> <li>- Do your best work</li> <li>- Follow routines</li> <li>- Have supplies/ tools</li> <li>- Be on time</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet to yourself</li> <li>- Remained in assigned area</li> </ul>	<ul style="list-style-type: none"> <li>- Be honest</li> <li>- Complete work &amp; HW neatly &amp; on time</li> <li>- Keep classroom clean</li> </ul>
<b>RESTROOM</b>	<ul style="list-style-type: none"> <li>- Use Level 0 voice (Silence)</li> <li>- Respect privacy</li> <li>- Treat others as you would like to be treated</li> <li>- Stay in your personal space</li> </ul>	<ul style="list-style-type: none"> <li>- Get in / get out</li> <li>- Use two soaps / two towels</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet to yourself</li> <li>- Report problems in the bathroom</li> </ul>	<ul style="list-style-type: none"> <li>- Flush</li> <li>- Wash hands</li> <li>- Keep restroom clean</li> </ul>
<b>LUNCHROOM</b>	<ul style="list-style-type: none"> <li>- Listen to monitors</li> <li>- Use good manners</li> <li>- Level 0 (Silence) voice when music is on</li> <li>- Treat others as you would like to be treated</li> <li>- Stay in your personal space</li> </ul>	<ul style="list-style-type: none"> <li>- Wait patiently and quietly in line</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet to yourself</li> <li>- Stay seated until given permission to get up</li> <li>- Walk at all times</li> <li>- Listen to announcements</li> </ul>	<ul style="list-style-type: none"> <li>- Be on time</li> <li>- Know your ID number</li> <li>- Raise your hand if you need assistance</li> <li>- Be neat/clean area</li> </ul>
<b>HALL</b>	<ul style="list-style-type: none"> <li>- Listen to teachers</li> <li>- Stay in your personal space</li> <li>- Treat others as you would like to be treated</li> </ul>	<ul style="list-style-type: none"> <li>- Be a role model</li> <li>- Walk quietly</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet to yourself</li> <li>- Walk on the right side, forward facing</li> </ul>	<ul style="list-style-type: none"> <li>- Remain quiet</li> <li>- Keep hallway clean</li> </ul>
<b>RECESS / P.E.</b>	<ul style="list-style-type: none"> <li>- Stay in your personal space</li> <li>- Treat others as you would like to be treated</li> </ul>	<ul style="list-style-type: none"> <li>- Use good sportsmanship</li> <li>- Check your voice level</li> <li>- Wear proper clothes &amp; shoes</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet to yourself</li> <li>- Use equipment correctly</li> </ul>	<ul style="list-style-type: none"> <li>- Report all dangerous problems</li> <li>- Keep the area clean</li> <li>- Take turns</li> </ul>



# TALKING POINTS BUS

## RESPECTFUL ON THE BUS

- Listen & obey the driver
- Voice level 1
- Treat others as you would like to be treated
- Stay in your personal space

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Obey means to do what the bus driver ask you to do

Personal space means “the area right around your body or desk.”

Treat others as you would like to be treated means “making sure the way you speak to others and act around them is the way you would want others to speak to or act around you.”

Treat others as you would like to be treated also means “listen and look” when an adult is talking or giving directions.

### ASK THE CLASS DISCUSSION POINTS

Why is it important to obey the driver?

What would happen if the driver was not paying attention?

Why is personal space important?

How can we know the difference between our personal space and the personal space of others?

What are the consequences for being in someone else’s personal space?

Why do we need to think about how we treat others?

### REAL WORLD SCENARIO

You are riding home from school and your friend gets up and runs in the aisle. What might happen?  
The kids on the bus are very loud and the bus driver cannot hear the fire truck sirens to move out of the way. What might happen?



# TALKING POINTS BUS

## ON TASK & READY ON THE BUS

- Back against the seat
- Bag in lap
- Stay in assigned seat

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Feet on the floor, bottom in the seat and back against the seat.

Book bags should stay in your lap.

Staying in assigned seat means you stay in the seat you had when you left your home or the school.

### ASK THE CLASS DISCUSSION POINTS

Why is it important to have your back against the back of the seat?

Why is it important to have your book bag in your lap?

What might happen if everyone changed seats?

### REAL WORLD SCENARIO

What would happen if you were standing up and the bus had to stop quickly?

How would you feel if you were sitting by your friend and someone moved to squeeze between you and your friend?



# TALKING POINTS BUS

## **ALWAYS SAFE ON THE BUS**

- Keep your hands and feet to yourself
- Enter and exit in an orderly fashion
- Silent at railroad crossing

## **PBIS LESSON PLANS: TALKING POINTS**

### **SPECIFICS**

Hands and feet to yourself means you are not touching others or their belongings in a harmful or hurtful way.

Orderly fashion means in a line, quiet, and walking.

Silent means no noises, words, or sounds.

### **ASK THE CLASS DISCUSSION POINTS**

Why is hands and feet to yourself important?

What might happen if all bus riders ran from the school to the bus each day?

What might happen if the driver could not hear a train whistle at the railroad tracks?

### **REAL WORLD SCENARIO**

What would happen if you and your friend raced to the bus?

What would happen if the teachers raced from their cars to the front door of school?

Where do buses park? What are ways to stay safe in a parking lot?



# TALKING POINTS BUS

## RESPONSIBLE ON THE BUS

- Be on time
- Keep the bus clean

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Be on time means you are dressed, packed up and ready to walk out the door or school when asked to or when you see the bus stop.

Pick up any trash you see when leaving the bus.

### ASK THE CLASS DISCUSSION POINTS

Why is it important to be on time?

What would happen if the driver had to wait at every stop?

Why is picking up your trash important?

### REAL WORLD SCENARIO

You are the first student to get picked up in the mornings and every time the bus stops to pick up more students it has to wait 3 minutes for the student to be ready.

What time do you think the bus will get to school?

Why is this a problem?

What would happen if every afternoon each student dropped a piece of trash and did not pick it up?

Who has to pick it up? Why is this a problem?



# TALKING POINTS CLASSROOM / SPECIALS

## RESPECTFUL IN THE CLASSROOMS

- Listen and obey the teacher
- Follow Directions
- Treat others as you would like to be treated
- Stay in your personal space

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Listen means mouths off, ears on, brains thinking about what is being said.

Personal space means “the area right around your body or desk.”

Treat others as you would like to be treated means “making sure the way you speak to others and act around them is the way you would want others to speak to or act around you.”

Treat others as you would like to be treated also means “listen and look” when an adult is talking or giving directions.

### ASK THE CLASS DISCUSSION POINTS

How can we be good listeners? What can we do? What does it look like?

Why should we listen?

Why is personal space important?

Why is following directions important? Why the first time?

How can we know the difference between our personal space and the personal space of others?

What are the consequences for being in someone else’s personal space?

Why do we need to think about how we treat others?

### REAL WORLD SCENARIO

You are in class and everyone is talking at the same time while the teacher is trying to teach.

What would happen to your learning and the learning of others?

The teacher keeps telling people the directions over and over again because they did not follow the first time. What would happen to your learning and the learning of others?



# TALKING POINTS

## CLASSROOM / SPECIALS

### ON TASK & READY IN THE CLASSROOMS

- Do your best work
- Follow routines
- Have supplies and tools
- Be on time

### PBIS LESSON PLANS: TALKING POINTS

#### SPECIFICS

Best work means be neat, think carefully about answers, use time wisely.

Following routines means doing things the same way each time, staying in your work space, work the full amount of time, move directly to work space.

Have supplies/tools means pencils are sharpened, take all things to work space immediately in one trip.

Be on time means “two feet in the door” when announcements begin.

#### ASK THE CLASS DISCUSSION POINTS

Why is it important to do your best work?

What does your best work look like?

What are the routines in your classrooms? Why are they important?

What happens if you do not have your supplies/tools?

Is there a certain way to use and/or carry my supplies/tools?

Why is it important to use them this way?

Why should I be on time? What can I do to help me be on time?

#### REAL WORLD SCENARIO

If your teacher cannot read messy work and you have not been thinking about your work or doing your best, how much time will it take up for you and your teacher to do it again?

How does this affect your learning and even your recess time?

Your teacher has to wait because you are late or do not have your supplies/tools ready, how much time is wasted?

How does this affect your learning and even your recess time?



# TALKING POINTS

## CLASSROOM / SPECIALS

### **ALWAYS SAFE IN THE CLASSROOMS**

- Keep your hands and feet to yourself
- Remain in the assigned area
- Put things where they go

### **PBIS LESSON PLANS: TALKING POINTS**

#### **SPECIFICS**

Hands and feet to yourself means you are not touching others or their belongings in a harmful or hurtful way.

Keep your whole body and your things in your assigned work space.

If you need to leave the assigned work space, follow the classroom routine for doing so.

Put supplies, tools, and trash where they go when you are finished.

#### **ASK THE CLASS DISCUSSION POINTS**

Why is hands and feet to yourself important?

What is my “assigned work space”? Why is it important to keep my whole body and my things there?

Why is it important to stay in my assigned work space? What is the routine for leaving that space?

Why is it important to follow that routine?

Why can't I touch other people's things?

Where do supplies/tools/things go in each classroom?

Why is it important to put supplies/tools/things away where they go?

#### **REAL WORLD SCENARIO**

What can happen if your whole body and your things are not in your space?

What does “my space” look like in different places in the classroom and in different classrooms?

The teacher is responsible for all students in the classroom and needs to know where all students are at all times. Someone leaves their assigned work space without following the routine. What happens?



# TALKING POINTS

## CLASSROOM / SPECIALS

### RESPONSIBLE IN THE CLASSROOMS

- Be honest
- Complete work and homework neatly and on time
- Keep our classrooms neat and clean

### PBIS LESSON PLANS: TALKING POINTS

#### SPECIFICS

Honest means to tell what really happened even if you have made a mistake or done something wrong. This is called the truth. Honest also means you give something back that does not belong to you to the person it belongs to and try to find that person if you do not know who it belongs to.

Do your own work- no copying others.

Complete work and homework neatly by using your best handwriting, keeping work in the assigned places, and keep food and drink away from your work/ homework.

Complete work on time means pay attention to your work and work hard during the whole time.

Keep classrooms clean by throwing trash away, zipping up backpacks, closing your water bottles completely, getting out only what you need, putting things away, and picking things up when you drop them.

#### ASK THE CLASS DISCUSSION POINTS

What does it mean to be honest? Why is it important to be honest?

How can I complete work and homework neatly and on time?

Why is it important to do your own work? How does this affect your learning?

Why does your work need to be neat and on time?

What happens if we do not keep our belongings and our classroom neat and clean?

#### REAL WORLD SCENARIO

How would you feel if someone took your belongings?

Getting in trouble can be scary, but show how good it feels to take responsibility for your mistakes and learn from them when you are honest. What does this look like?

Show how neat and timely work helps everyone learn more and leaves time for some fun!

What would happen if every afternoon each student dropped a piece of trash and did not pick it up?

Who has to pick it up? Why is this a problem?



# TALKING POINTS RESTROOM

## RESPECTFUL IN THE RESTROOM

- Voice level 0-1
- Respect privacy
- Treat others as you would like to be treated

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Voice level 0-1 means silent or Spy voice level.

Respect privacy means one person per toilet.

Treat others as you would like to be treated means be kind to others.

### ASK THE CLASS DISCUSSION POINTS

Why should we be silent in the restroom?

What does it mean to use privacy?

What does it mean to treat others the way you want to be treated?

Why should we be kind to other students?

What are the consequences of not following the restroom rules?

### REAL WORLD SCENARIO

What would happen if we were not silent in the restroom?



# TALKING POINTS RESTROOM

## ON TASK & READY IN THE RESTROOM

- Get in /Get out
- 2 & 2= 2 squirts of soap & 2 paper towels

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Get in/Get out means straight in, complete business, wash hands, and get straight out.  
What is 2&2? Means you pump soap only twice into your own hand, wash, and pull your own two paper towels, use them and place in the trash can.

### ASK THE CLASS DISCUSSION POINTS

Why should we get in/get out of the restroom?  
Why do we only need 2 pumps of soap?  
Why do we need only 2 paper towels?

### REAL WORLD SCENARIO

What would happen if you used too much soap and too many paper towels in the restroom?



# TALKING POINTS RESTROOM

## **ALWAYS SAFE IN THE RESTROOM**

- Keep your hands & feet to yourself
- Report problems in the restroom

## **PBIS LESSON PLANS: TALKING POINTS**

### **SPECIFICS**

Keep your hands and feet to yourself means, that you are in control of your body and no part should touch anything or anybody else.

Reporting problems in the restroom means that you will tell an adult if there is a problem with the restroom or with another student in the restroom.

### **ASK THE CLASS DISCUSSION POINTS**

Why should we keep our hands and feet to ourselves?

Why do we report problems in the restroom?

### **REAL WORLD SCENARIO**

What would happen if you did not keep your hands and feet to yourself in the restroom?

What would happen if you did not report a problem in the restroom?



# TALKING POINTS RESTROOM

## RESPONSIBLE IN THE RESTROOM

- Flush the toilet
- Wash your hands
- Keep the restrooms clean

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

When you are finished using the toilet use the handle and flush.  
Wash your hands after you use the toilet.  
Keep the restroom clean by throwing your paper towels in the trashcan.

### ASK THE CLASS DISCUSSION POINTS

Why should we flush the toilet?  
Why do we wash our hands after we use the toilet?  
Why do we keep the restroom clean?

### REAL WORLD SCENARIO

What would happen if you did not flush the toilet?  
What would happen if you did not keep the restroom clean?



# TALKING POINTS LUNCHROOM

## RESPECTFUL IN THE LUNCHROOM

- Listen to the monitors
- Use good manners
- Voice level 0 when the music is on
- Treat others as you would like to be treated
- Stay in your personal space

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Listen to the monitor means to do what the adults ask you to do.

Use good manners means wipe your mouth, use your spork, keep food in the area right in front of you, and pick up anything you drop or spill.

Voice level 0 is silent.

Personal space means “the area right around your body or desk.”

Treat others as you would like to be treated means making sure the way you speak to others and act around them is the way you would want others to treat you.

### ASK THE CLASS DISCUSSION POINTS

Why is it important to obey the monitor?

What would happen if we did not wipe our mouth or use our spork?

What would happen if our food was in our friend's space?

Why is personal space important?

How can we know the difference between our personal space and the personal space of others?

Why do we need to think about how we treat others?

### REAL WORLD SCENARIO

You and your family go to Beef O Brady's to eat and sitting beside you is a family that eats with their fingers, does not use their napkins and leaves food and trash all over the table and floor?

How do you feel?

How does the waiter or waitress feel? Would you want to trade tables with them?



# TALKING POINTS LUNCHROOM

## ON TASK & READY IN THE LUNCHROOM

-Wait patiently and quietly in line

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Patently means calm (relaxed body and slow movements).

### ASK THE CLASS DISCUSSION POINTS

Why is it important to be calm?

Why is it important not to rush those in front of you?

### REAL WORLD SCENARIO

What would happen if all students pushed each other to get their food? How would we feel?

Show me what patient looks like.

Do you get your food faster when you push and holler at people to move?

What happens if you do this?

What happens if you wait patiently? Which is better?



# TALKING POINTS LUNCHROOM

## **ALWAYS SAFE IN THE LUNCHROOM**

- Keep your hands and feet to yourself
- Stay seated until given permission to get up
- Walk at all times
- Listen to announcements

## **PBIS LESSON PLANS: TALKING POINTS**

### **SPECIFICS**

Hands and feet to yourself means you are not touching others or their belongings in a harmful or hurtful way.

Permission means an adult tells you to get up.

Walking feet always.

Announcements are when an adult says something in the microphone or on the speakers in the ceiling.

### **ASK THE CLASS DISCUSSION POINTS**

Why is hands and feet to yourself important?

What might happen if students got up whenever they wanted and went back to class?

Why is this unsafe?

What might happen if ran with our trays and lunch boxes?

What might happen if we were too loud to hear announcements?

Why do adults make announcements?

### **REAL WORLD SCENARIO**

What would happen if your mom or dad ran around Kroger grabbing everything they needed?

Would this be dangerous? Why?

What would happen if you were at Walmart and they made an announcement that they were giving away one free toy to each person, but you were too busy talking to your brother/sister to hear it?

How would you feel?



# TALKING POINTS LUNCHROOM

## RESPONSIBLE IN THE LUNCHROOM

- Be on time
- Know your ID number
- Raise your hand if you need assistance
- Be neat & have a clean area

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Be on time means you are ready to walk into the serving line at your assigned time.

Your ID number is the 4 digit number you type in after you get your food.

Practice this number so you can remember it each day.

Assistance means help.

Pick up any trash you see on the table or floor and keep all food on your tray or right in front of you.

### ASK THE CLASS DISCUSSION POINTS

Why is it important to be on time?

What happens when we do not know our number? Does this give us more or less time to eat?

Is it okay to need help? Should you get up to ask for help? What if everyone did get up for help? Would anyone get help?

Why is picking up your trash important?

### REAL WORLD SCENARIO

The principal says that Papa John's will be bringing pizza to the lunchroom at 12:00, but you get there at 1:00. What happens?

Six students need help opening their Lunchable and they all get up and run to the assistant principal for help. What happens?

Do you think they get help? What do you think the assistant principal tells them?



# TALKING POINTS HALLWAY

## RESPECTFUL IN THE HALLWAY

- Listen to your teachers
- Respectful the personal space of others
- Treat others as you would like to be treated

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Always do what your teacher asks you to do.  
Keep your hands and feet to yourself.  
Be kind to others.

### ASK THE CLASS DISCUSSION POINTS

Why should we do what our teachers ask us to do?  
What is personal space?  
Why are we kind to others?  
How can we be kind to others?

### REAL WORLD SCENARIO

What would happen if you did not do what your teacher asks you to do?  
What would happen if you did not stay in your personal space?  
What happens if we are not kind to others?



# TALKING POINTS HALLWAY

## **ON TASK & READY IN THE HALLWAY**

- Be a role model
- Walk quietly

## **PBIS LESSON PLANS: TALKING POINTS**

### **SPECIFICS**

Always be a role model.  
Walk in the hallway with a quiet voice.

### **ASK THE CLASS DISCUSSION POINTS**

What is a role model?  
Why should we be a role model?  
Why should I walk quietly in the hallway?

### **REAL WORLD SCENARIO**

What would happen if you did not do what your teacher asks you to do?  
What would happen if you did not stay in your personal space?  
What happens if we are not kind to others?



# TALKING POINTS HALLWAY

## **ALWAYS SAFE IN THE HALLWAY**

- Keep your hands and feet to yourself
- Walk on the correct side of the hallway facing forward

## **PBIS LESSON PLANS: TALKING POINTS**

### **SPECIFICS**

Always keep your hands and feet to yourself.  
Walk on the correct side of the hallway facing forward.

### **ASK THE CLASS DISCUSSION POINTS**

Why should I keep my hands and feet to myself in the hallway?  
What is facing forward?  
Why is it important to face forward walking in the hallway?  
What is the correct side of the hallway?  
Why should I walk on the correct side in the hallway?

### **REAL WORLD SCENARIO**

What would happen if you did not keep your hands and feet to yourself in the hallway ?  
What would happen if you did not walk facing forward?  
What happens if we are not walking on the correct side of the hallway?



# TALKING POINTS HALLWAY

## RESPONSIBLE IN THE HALLWAY

- Remain quiet
- Keep the hallway clean

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Always keep your voice level on 0 or use a spy voice in the hallway.  
Always keep the hallway clean. Pick up trash in the hallway.

### ASK THE CLASS DISCUSSION POINTS

Why should I use my 0 or Spy Voice in the hallway?  
What is a spy voice?  
Why is it important to keep the hallway clean?

### REAL WORLD SCENARIO

What would happen if you did not use your inside voice/spy voice in the hallway?  
What would happen if you did not clean the hallways?



# TALKING POINTS RECESS / P.E.

## RESPECTFUL AT RECESS & P.E.

- Stay in your personal space
- Treat others as you would like to be treated

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Personal space means “the area right around your body or desk.”

Treat others as you would like to be treated means “making sure the way you speak to others and act around them is the way you would want others to speak to or act around you.”

Treat others as you would like to be treated also means “listen and look” when an adult is talking or giving directions.

### ASK THE CLASS DISCUSSION POINTS

Why is personal space important?

How can we know the difference between our personal space and the personal space of others?

What are the consequences for being in someone else’s personal space?

Why do we need to think about how we treat others?

How does it make you feel when others are kind/mean to you?

Why is it important to look at an adult when he/she is talking?

### REAL WORLD SCENARIO

Your classmates are sitting at their desks working.

You reach over and take a classmate’s pencil as a joke.

How does this affect your classmate’s personal space?

A classmate runs up behind you and pushes you on the playground. How does this make you feel?

Will it make you think before pushing someone else on the playground?



# TALKING POINTS RECESS / P.E.

## ON TASK & READY AT RECESS & P.E.

- Use good sportsmanship
- Check your voice level
- Wear proper clothes and shoes (for P.E.)

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Good sportsmanship means “the real winners are the ones who show kindness and compassion.”  
Checking your voice level means “knowing when to change your voice so you can listen and follow directions.”

Wear proper clothes and shoes means to wear tennis shoes and shorts/pants on assigned P.E. days.

### ASK THE CLASS DISCUSSION POINTS

- Why is it important to show good sportsmanship?
- What are some ways we can show good sportsmanship?
- How can good/poor sportsmanship make us feel?
- What are the consequences for using poor sportsmanship?
- Why is it important to check your voice level at recess and P.E.?
- How can checking your voice level help others?
- Why is it important to wear tennis shoes and shorts/pants on P.E. days?

### REAL WORLD SCENARIO

- What might happen if you play a professional sport (football, baseball, gymnastics, etc.) when you grow up and you use poor sportsmanship?
- How can checking your voice level help if there is an emergency?
- You wear dress shoes on P.E. day. How does this affect your time at P.E.?



# TALKING POINTS RECESS / P.E.

## **ALWAYS SAFE AT RECESS & P.E.**

- Keep hands and feet to yourself
- Use equipment correctly

## **PBIS LESSON PLANS: TALKING POINTS**

### **SPECIFICS**

Keep hands and feet to yourself means you are not touching others or their belongings in a harmful or hurtful way.

Use equipment correctly means that you are using equipment for what it was made for.

### **ASK THE CLASS DISCUSSION POINTS**

What are some ways it is okay to touch others?

What are some ways it is NOT okay to touch others?

What are the consequences for not keeping your hands and feet to yourself?

How can you make sure you are using equipment correctly?

What might happen if you use equipment in the wrong way?

Why is it important to follow rules and procedures during recess and at P.E.?

### **REAL WORLD SCENARIO**

You see a friend swinging. After swinging really high, your friend jumps out of the swing.

How could this hurt your friend?

A classmate is swinging a jump rope around in the air. Another classmate walks by. Do you think your classmates are being safe? Why or why not?

You see a classmate pulling up Velcro on the gym floor. Why is it important to tell an adult?



# TALKING POINTS RECESS / P.E.

## RESPONSIBLE AT RECESS & P.E.

- Report all dangerous problems
- Keep the area clean
- Take turns

## PBIS LESSON PLANS: TALKING POINTS

### SPECIFICS

Report all dangerous problems means to tell your teacher if equipment is broken or if someone is hurt or could be hurt from what he/she is doing.

Keep the area clean means to put all equipment back where it belongs and to keep the playground clear of all litter and clothing.

Take turns means that every person has the same chance to participate in all games or activities.

### ASK THE CLASS DISCUSSION POINTS

Why is it important to report dangerous problems?

What can happen if you do not report dangerous problems?

Why do you think throwing rocks or sticks is dangerous?

How can you make sure you are keeping an area clean?

How do you feel when others do/don't take turns with you?

How is taking turns related to good sportsmanship?

### REAL WORLD SCENARIO

Someone is climbing up the slide while someone else is sliding down.

What would be the best choice you could make?

You are on the playground and see some jackets lying on the ground. What do you do?



## JEFFERSON ELEMENTARY'S REWARD SYSTEM FOR ACKNOWLEDGING BEHAVIOR

### AT THE INDIVIDUAL STUDENT LEVEL:

At least once a week teachers will allow individual students to choose from the menu board for their grade level (printable coupons/passes for each grade level will be stored in the grade level folder on the M: drive)

Tokens are awarded as specified on each grade levels menu board. Students may choose to save or spend the tokens they earn. Students will be allowed to visit the tower at a time specified by their teacher.

### AT THE GRADE LEVEL:

Each grade level will give rewards based on the grade level menu board. Menu boards are included in this handbook.

**Silver Spoon Award** – classes who display ROAR expectations in the lunchroom will receive this award each Monday Morning on the announcements.

### AT THE SCHOOL LEVEL:

**Token Tower** – students may save or spend their tokens at a time selected by their teacher. Each grade level has determined at what increments students may receive a token and this is included on grade level menu boards.

**Golden Dust Pan** – the custodians will recognize two classes per month for the cleanest rooms. Those classes will receive the golden dustpan to display outside their room for the month.

**ABC Dynamo Dragon Awards** – Every month each teacher will nominate a student for (A) an academic award which will be received at the Jefferson Stars Pep Rally. Each teacher will also monthly recognize a student for (B) behavior & (C) for character in the area of kindness. The behavior and character awards will be given during the morning announcements. Each of these student's names will be put into a drawing to receive a coupon for a frozen treat from Dairy Queen. Winners will be chosen at the end of each month.



# PRE-K PBIS PLAN

## CLIP CHART SYSTEM:

Use color system- Pink, Purple, Blue, Green, Yellow, Orange, & Red.

Green is starting point for all students and clips will travel upwards for positive choices and downwards for negative choices.

## POINTS.

Each color has assigned point values. Teacher will develop their own system of monitoring each student's points. Points will be applicable to the assigned grade level reward system as assigned below.

Pink- 5  
Purple- 4  
Blue- 3  
Green- 2  
Yellow- 1  
Orange- 0  
Red- 0

## GRADE LEVEL REWARDS.

Level I (10pts): Sticker, stamp, seasonal die cut

Level II (20pts): Treat Jar, VIP seating, bring a stuffed animal for the day

Level III (30pts): Take care of/be the class mascot, show and tell, hat day

Level IV (40pts): Treasure Box, read to someone special, shoeless day in the classroom

Level V (50pts): Token, food coupon, ice-cream ticket



# KDG PBIS PLAN

## CLIP CHART SYSTEM:

Use color system- Pink, Purple, Blue, Green, Yellow, Orange, & Red.

Green is starting point for all students and clips will travel upwards for positive choices and downwards for negative choices.

### POINTS.

Each color has assigned point values. Teacher will develop their own system of monitoring each student's points. Points will be applicable to the assigned grade level reward system as assigned below.

Pink- 5  
Purple- 4  
Blue- 3  
Green- 2  
Yellow- 1  
Orange- 0  
Red- 0

### GRADE LEVEL REWARDS.

Level I (10pts): Sticker, stamp, seasonal die cut

Level II (20pts): Treat Jar, VIP seating, bring a stuffed animal for the day

Level III (30pts): Take care of/be the class mascot, show and tell, hat day

Level IV (40pts): Treasure Box, read to someone special, shoeless day in the classroom

Level V (50pts): Token, food coupon, ice-cream ticket



# 1<sup>ST</sup> & 2<sup>ND</sup> PBIS PLAN

**POINTS.**

Each color has assigned point values. Teacher will develop their own system of monitoring each student's points. Points will be applicable to the assigned grade level reward system as assigned below.

- Pink - 6
- Purple - 5
- Blue - 4
- (Ready to Learn) Green - 3
- Yellow - 2
- Orange - 1
- (Minor Incident Report) Red - 0

**1<sup>ST</sup> GRADE ROAR REWARDS.**

20 PTS. No Homework Treat Jar	40 PTS. Line Leader Treat Jar	60 PTS. TOKEN ☺
80 PTS. Gum in Class Treat Jar	100 PTS. Show & Tell Treat Jar	120 PTS. Hat Day Treat Jar
140 PTS. Free Computer Treat Jar	160 PTS. Fuzzy Friend Treat or Treasure	180 PTS. TOKEN ☺ Lunch with Teacher
200 PTS. Free Computer Teacher's Chair	250 PTS. FREE DRESS TOKEN ☺ Student Choice or Dottie	

**2<sup>ND</sup> GRADE ROAR REWARDS.**

20 PTS. Treat Jar	40 PTS. Treat Jar Write w/ Colored Pencil	60 PTS. TOKEN ☺
80 PTS. Treat Jar Extra Computer Time	100 PTS. Treat Jar Homework Pass	120 PTS. Treat Jar Library Time to Read
140 PTS. Treat Jar Crazy Sock Day	160 PTS. Treat Jar Study Buddy	180 PTS. TOKEN ☺
200 PTS. Popsicle Hat Day	250 PTS. TOKEN ☺ Individual Free Dress	

OBSERVE PROBLEM BEHAVIOR

WARNING

IS THE BEHAVIOR OFFICE MANAGED "MAJOR?"

NO

Use Classroom Consequences  
Follow the classroom discipline plan.

Track/Keep Records of Minor Incidents  
When minor incidents become a repeated issue with particular students begin tracking.

Minor behavior repeated to point has become a major disruption to the learning environment.

Write Office Referral

MINOR TEACHER MANAGED	MAJOR OFFICE MANAGED
Not working/Unfinished work Not participating in group work Off task behavior Making faces/rolling eyes Huffing, sighing etc Arguing-Inappropriate response to teacher request Cheating/Lying	Blatant insubordination Defiance which results in impeding the learning of others : Teacher cannot teach Students cannot learn Out of control behavior
Making noises Talking Out of seat Not listening	Teacher cannot teach Students cannot learn Out of control behavior
Not being used as directed Refusal to stop when directed	Vandalism (breakage) Defacing property Stealing major items
Negative talk Name calling Swearing	Blatant swearing Offensive/harassing language Threats
Intentional inappropriate physical contact: Tripping Bumping Pushing Inappropriate spatial boundaries	Physical contact with intent to harm
Minor vandalism (writing on desk) Stealing minor items	Vandalism (breakage) Defacing property Stealing major items
Many minor incidents can be utilized as teachable moments to explain, clarify, & model appropriate behavior.	

YES

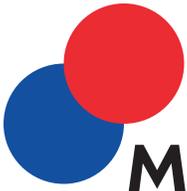
Write Office Referral using IC

Administrator determines the consequences

Administrator follows through with consequences

Administrator provides teacher with feedback

In order better manage data & behavior tracking, when a minor incident becomes so disruptive that a student ends the day on "red" with a note sent home, record in behavior tracking spreadsheet. ALL major incidents that are referred to the office must be submitted by IC. This will help us to determine if we have wide- spread, specific behavioral issues that we need to address.



# MINOR VS. MAJOR BEHAVIOR

BEHAVIOR	MINOR TEACHER MANAGED	MAJOR OFFICE MANAGED
<b>DEFIANCE DISRESPECT &amp; NON-COMPLIANCE</b>	Not working/Unfinished work Not participating in group work Off task behavior Making faces/rolling eyes Huffing, sighing etc Arguing-Inappropriate response to teacher request Cheating/Lying	Blatant insubordination Defiance which results in impeding the learning of others : Teacher cannot teach Students cannot learn Out of control behavior
<b>DISRUPTION</b>	Making noises Talking Out of seat Not listening	Teacher cannot teach Students cannot learn Out of control behavior
<b>ELECTRONIC DEVICES</b>	Not being used as directed Refusal to stop when directed	Vandalism (breakage) Defacing property Stealing major items
<b>INAPPROPRIATE LANGUAGE</b>	Negative talk Name calling Swearing	Blatant swearing Offensive/harassing language Threats
<b>PHYSICAL CONTACT</b>	Intentional inappropriate physical contact: Tripping Bumping Pushing Inappropriate spatial boundaries	Physical contact with intent to harm
<b>PROPERTY MISUSE</b>	Minor vandalism (writing on desk) Stealing minor items	Vandalism (breakage) Defacing property Stealing major items

-Many minor incidents can be utilized as teachable moments to explain, clarify, & model appropriate behavior.

-Repeated minor violations will accumulate into a major violation that will be handled by an administrator when classroom behavior plan has been exhausted and instruction is disrupted.

-Bus violations will be handled by an administrator.

-Dress Code: Shirt or pants not in dress code on first offense write note in agenda. Second offense send to office for change of clothes and label in agenda.

**Jefferson Elementary School Administration reserves the right to determine whether or not a student's behavior is within the guidelines of the Jefferson City Schools Behavior Code.**



# BEHAVIOR DEFINED

BEHAVIOR	DEFINITION - MINOR	EXAMPLES
Defiance, Disrespect & Non-Compliance	Brief or low-intensity failure to respond to adult request	Talking back, not following directions, sleeping, refusal to complete assignments, ignoring request of adult
Disruption	Low-intensity, but inappropriate disruption	Intentional distractions-noises, pranks, annoying statement/questions, breaking line, making messes, throwing paper wads
Electronic Devices	Low-intensity misuse of electronic device	Not being used as directed, refusal to stop when directed
Inappropriate Language	Any spoken, written, or non-verbal communication that insults, mocks, belittles, or slanders another person	Put downs, taunts, or slurs of a non-offensive nature, mild oaths not directed at an individual, "Big dummy, All you family is dumb, Banana nose"
Physical Contact	Any incident in which a student engages in inappropriate physical contact with another student	Silly horseplay, playful grabbing, pinching, non-aggressive punching or slapping, chasing, shoving, "not keeping hands to self"
Proptery Misuse	Low-intensity misuse of property	Breaking pencils and crayons, kicking furniture, mishandling textbooks/library books, tearing up paper/assignments/handouts
BEHAVIOR	DEFINITION - MAJOR	EXAMPLES
Defiance, Disrespect & Non-Compliance	Prolonged or high-intensity failure to respond to adult request	Repeated refusal to comply with rules, leaving class without permission, verbal defiance and arguing with the teacher
Disruption	High-intensity inappropriate disruption	Yelling, screaming, throwing objects in harmful way, repeated noises with materials that disrupt the learning environment
Electronic Devices	High-intensity misuse of electronic device	Throwing, jabbing pencils into, repeated refusal to discontinue use when directed
Inappropriate Language	Any verbal message that is highly offensive and/or inappropriate	Cursing, slandering another person, hostile threats either written, spoken, or non-verbal
Physical Contact	Actions involving serious physical contact where injury may occur	Hitting, punching, kicking, hair pulling, scratching, choking
Proptery Misuse	Damaged property as a result of horseplay or aggression.	Breaking pencils and crayons, kicking furniture, mishandling textbooks/library books, tearing up paper/assignments/handouts



# TALKING POINTS STOP, WALK & TALK

## PBIS LESSON PLANS: TALKING POINTS

Stop, Walk & Talk is a PBIS approved social skills program that has been used to decrease aggressive behavior & give students the skills to respond in an appropriate way. In this lesson, the basics of Stop, Walk, & Talk will be introduced and practiced.

**ATTENTION GRABBER:** Play video located at <http://www.youtube.com/watch?v=BUxOpxl97lg>

Ask the students for examples of unkind behavior.

**STOP**-When that happens demonstrate how to use the STOP signal with a clear voice. Call up a student to model. Then have students practice. Draw a distinction between accidental incidents, a bump on the playground as compared to a direct, on purpose contact.

**WALK**-Once the student has been asked to STOP if problem continues walk away. Demonstrate, model with another student and then practice.

**TALK**-If the problem continues after you have used STOP and WALK, then and only then do you go to the teacher unless harm is involved. Then go straight to the teacher.

Example scenarios to practice with-have first and second act out, perhaps have PreK & K use stuffed animals:

Someone hit on purpose.

Someone kicked on purpose.

Someone threw things on purpose.

Someone called a student a mean name.

When **STOP** is said to you explain, model, and practice:

Step 1: Stop what you are doing, regardless of whether you agree that you were doing something that warranted a stop signal

Step 2: Take a deep breath and count to 3 slowly

Step 3: Go on with your day (following your school's rules)

Discuss when NOT to use Stop, Walk, & Talk Unintentional problem behavior

When okay to take something away (e.g., students playing basketball)

When the students' interaction is NOT disrespectful or hurtful (e.g., arguing about what game to play in a respectful way)

Teach difference between "telling" and "tattling"

## TEACHER RESPONSE

When student approaches with an incident respond with have you asked the child to STOP & did you Walk away. If so praise. If not, model & ask student to try this first unless harm is involved. Intervene with offender by reminding them of the steps to take when asked to Stop & give consequence as needed.